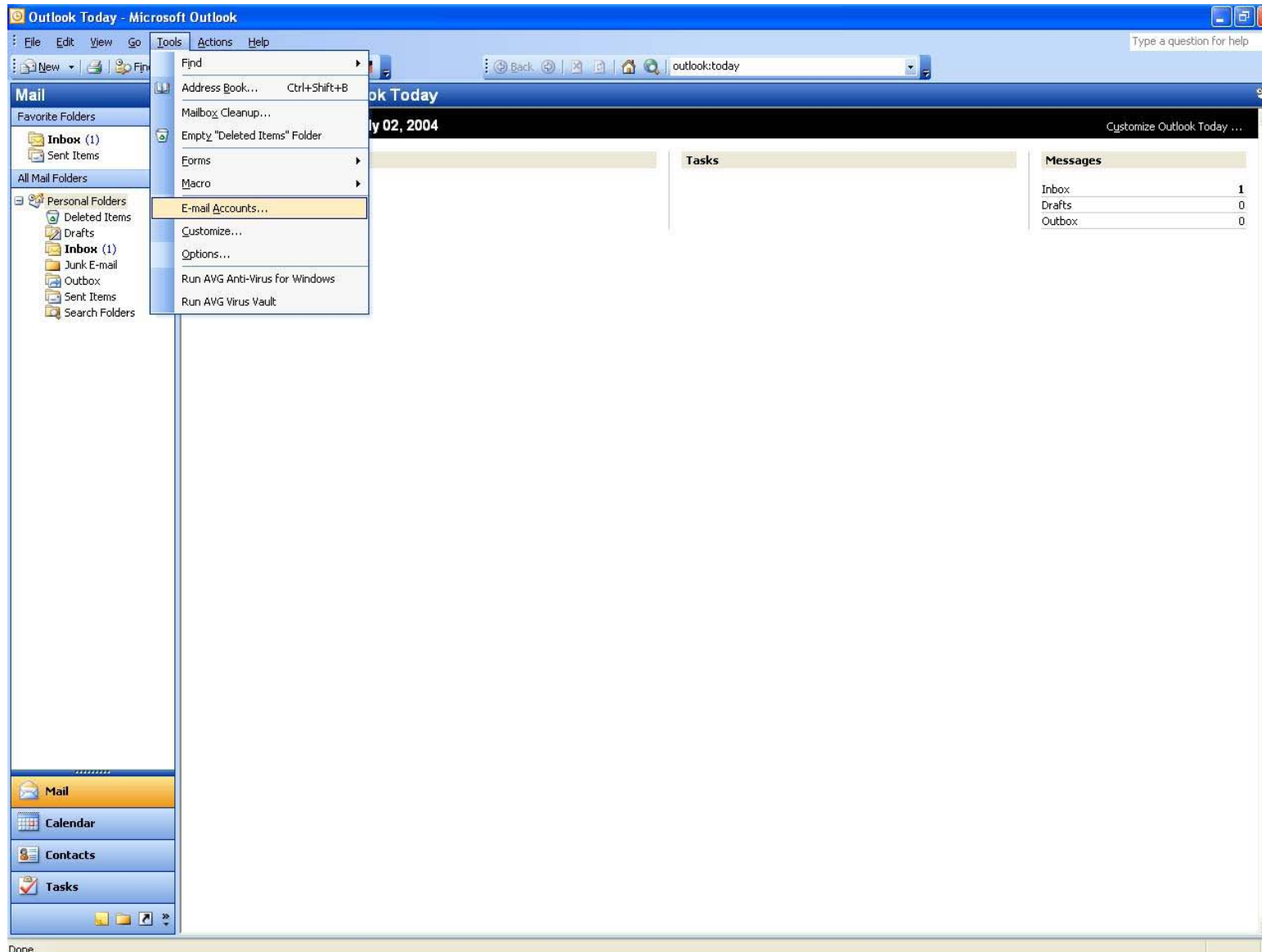


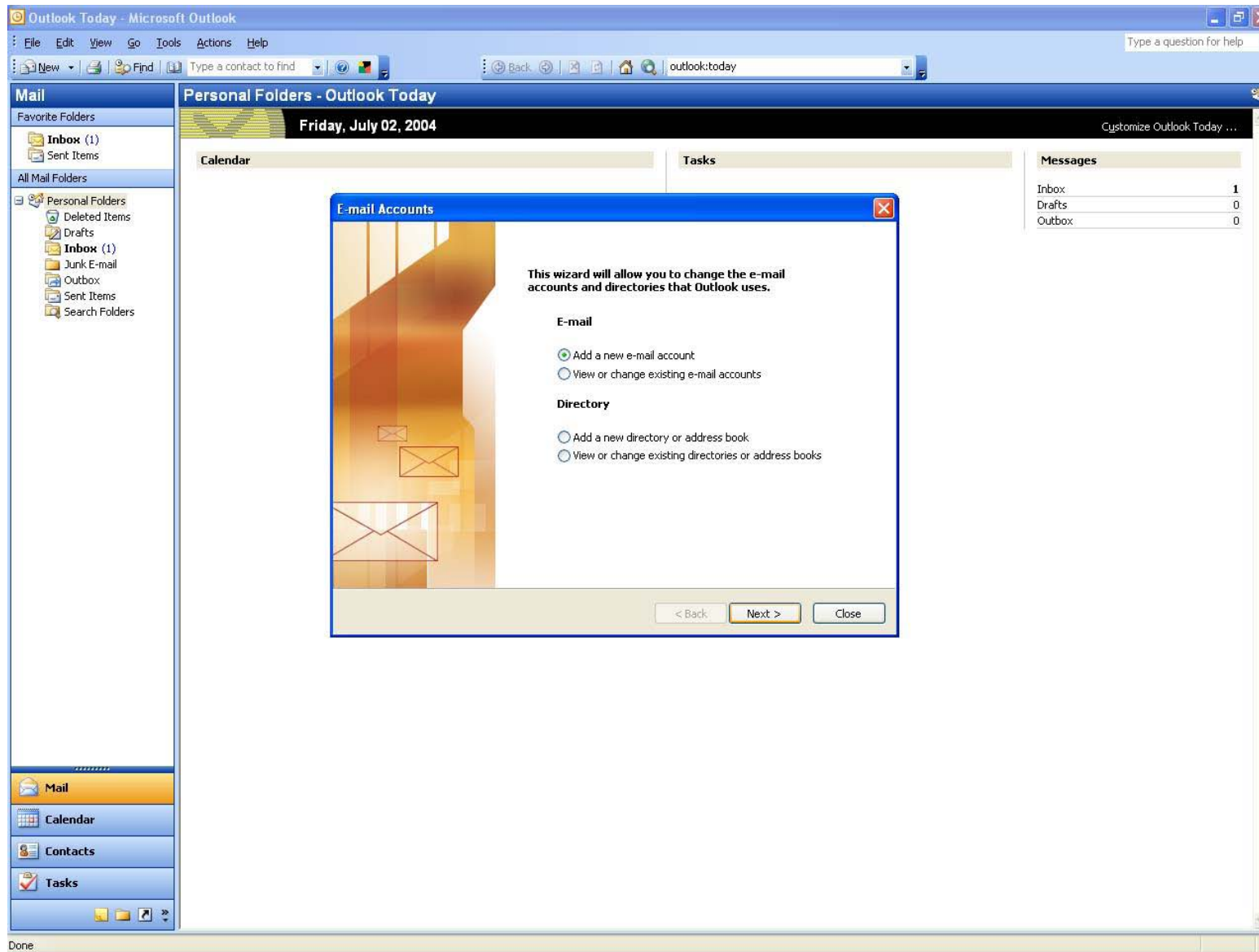
Microsoft Outlook E-Mail Setup

Setup Mail for Outlook

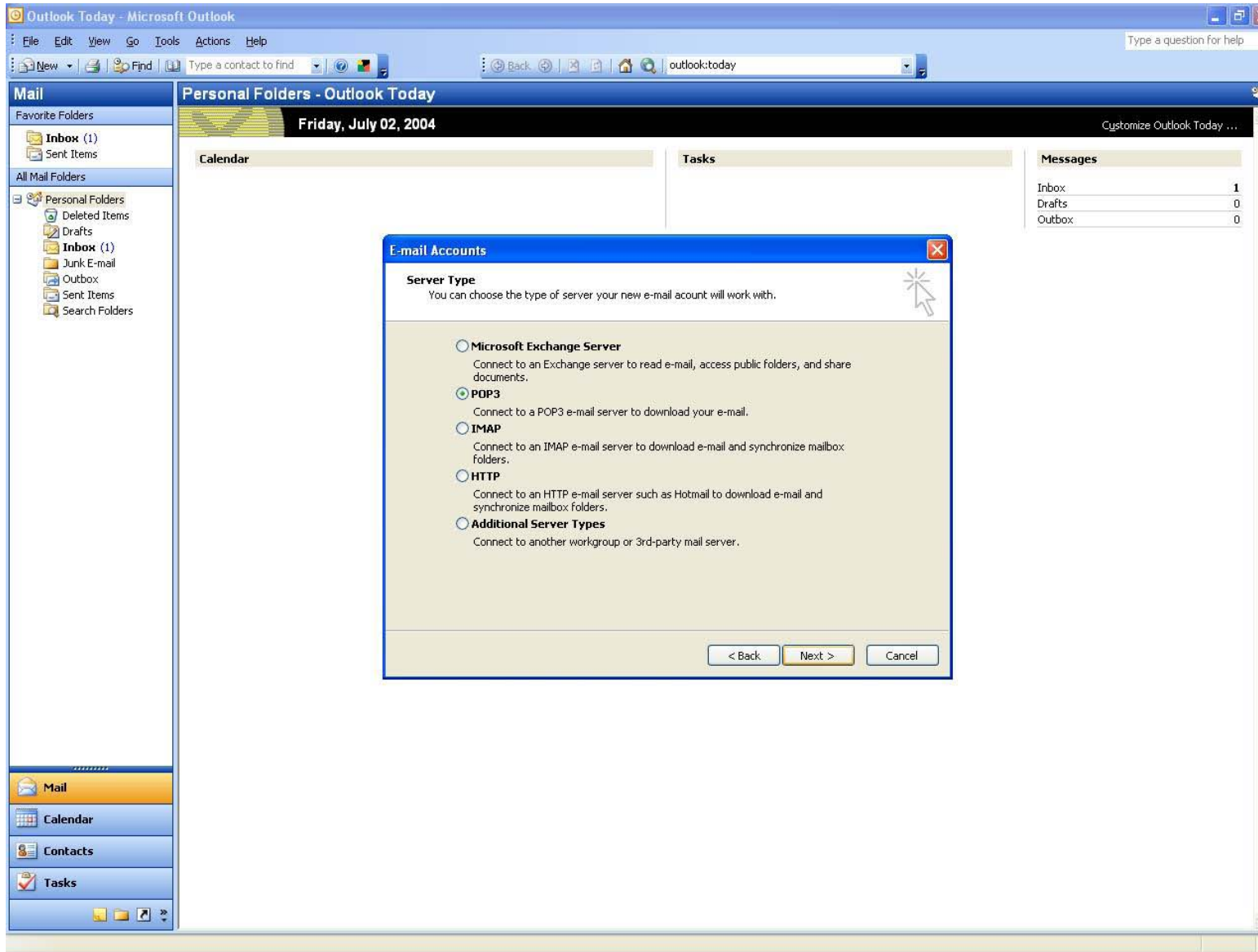
1) Open Outlook and go to Tools→E-mail Accounts



2) Select Add new e-Mail Account



3.) Select a POP3 Account



4.) Fill out the form as follows

- User Information

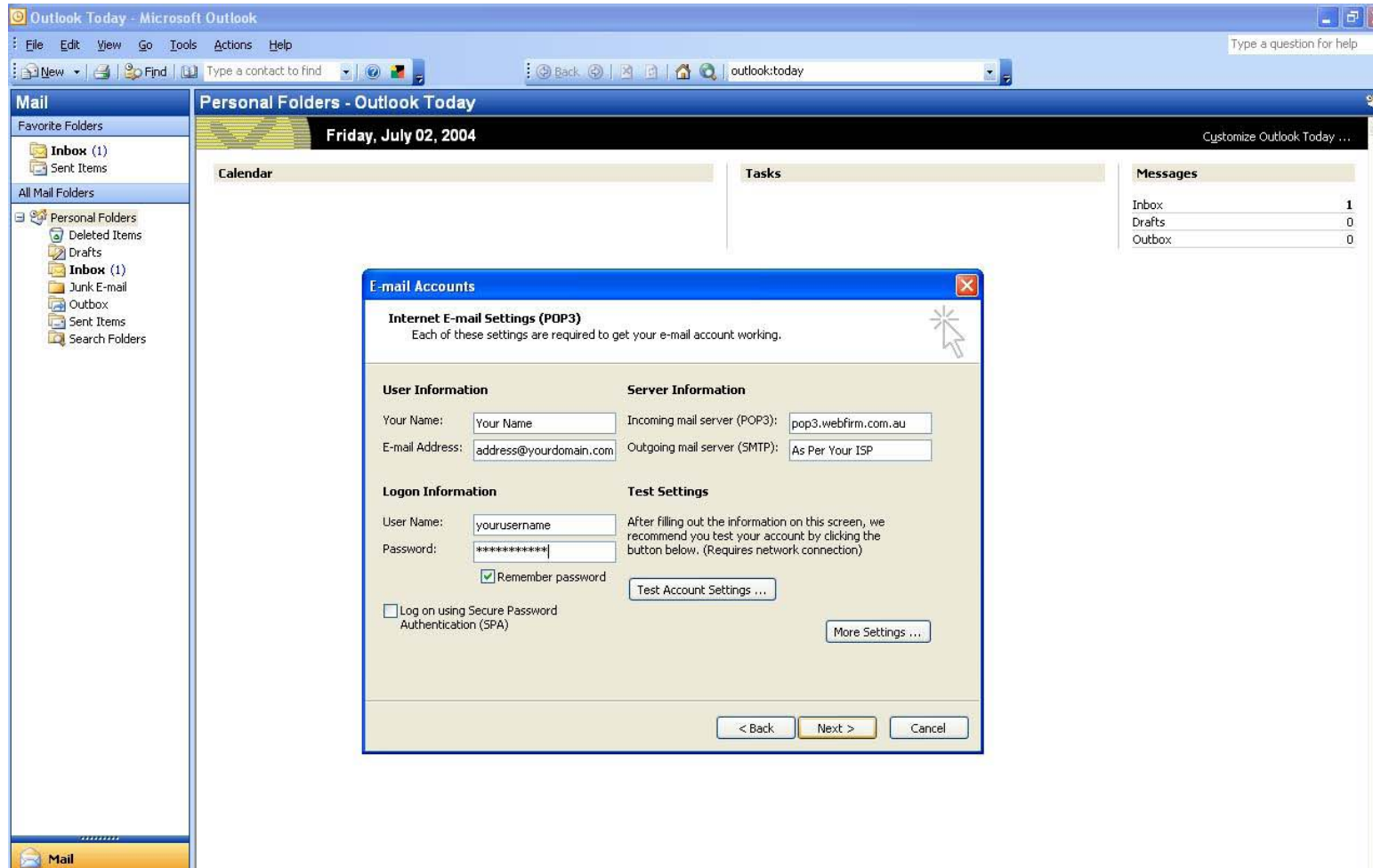
Your Name (The name you wish people to see on mail sent from you eg. Joe Bloggs)

Your E-mail Address (Address as provided by Webfirm eg. info@yourdomainname.com.au)

- Server Information

Incoming Mail Server (Enter "pop3.webfirm.com.au")

Outgoing Mail Server (Enter your ISP's setting eg. mail.bigpond.com or mail.m.iinet.net.au)



Microsoft Outlook E-Mail Setup

- 5.) Congratulations you have now finished setting up your e-mail account. Try sending an e-mail to yourself to test your account.
Should you have any problems please contact (08) 9221 8077.

